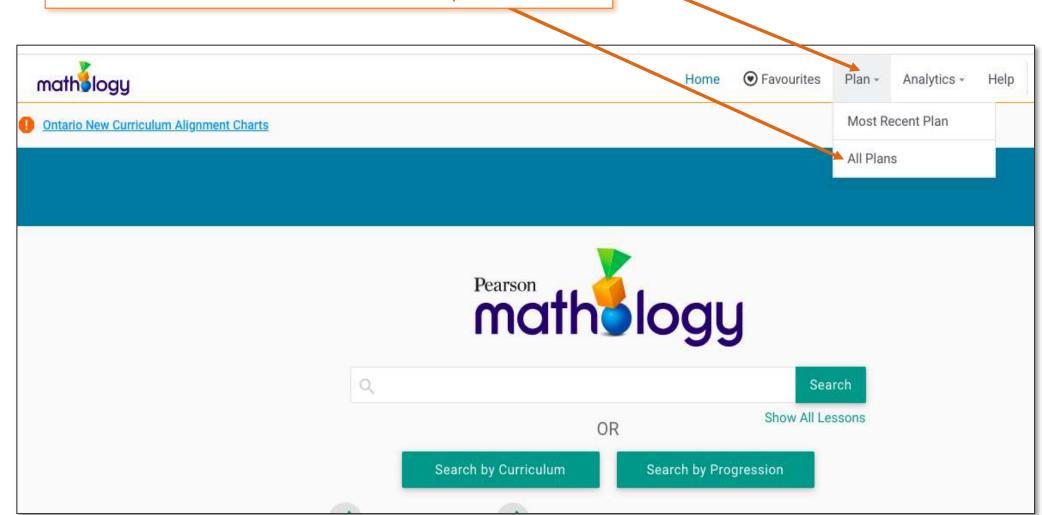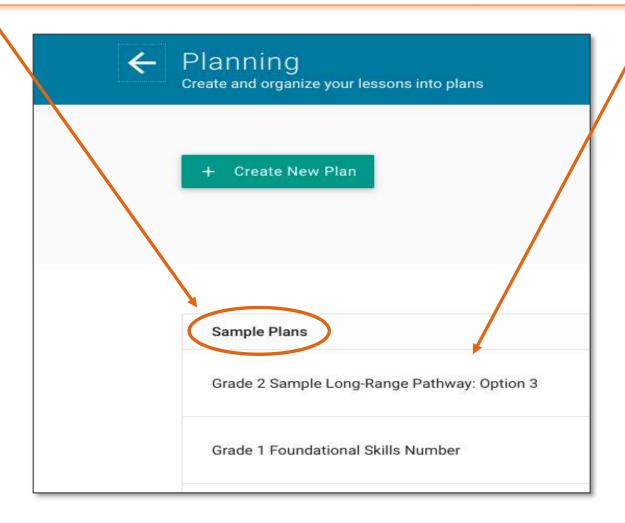1. From the main window, click **Plan**.
2. Select **All Plans** from the drop-down list.

3. Scroll down to **Sample Plans** and select the **plan for your grade**.

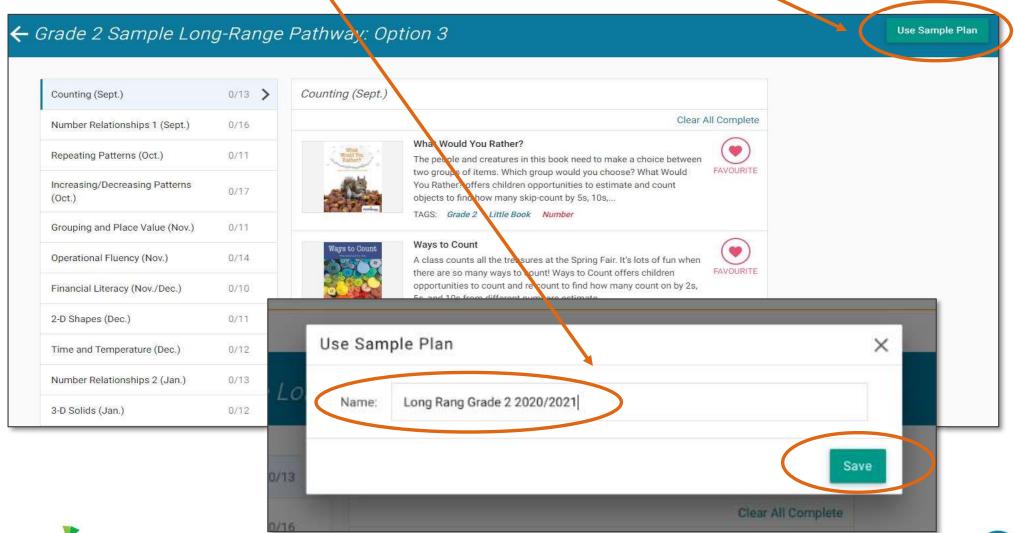

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4. Click the green button labelled **Use Sample Plan**.
5. **Name your plan**, then click **Save** (wait for 5-10 seconds for it to enter your subscription).
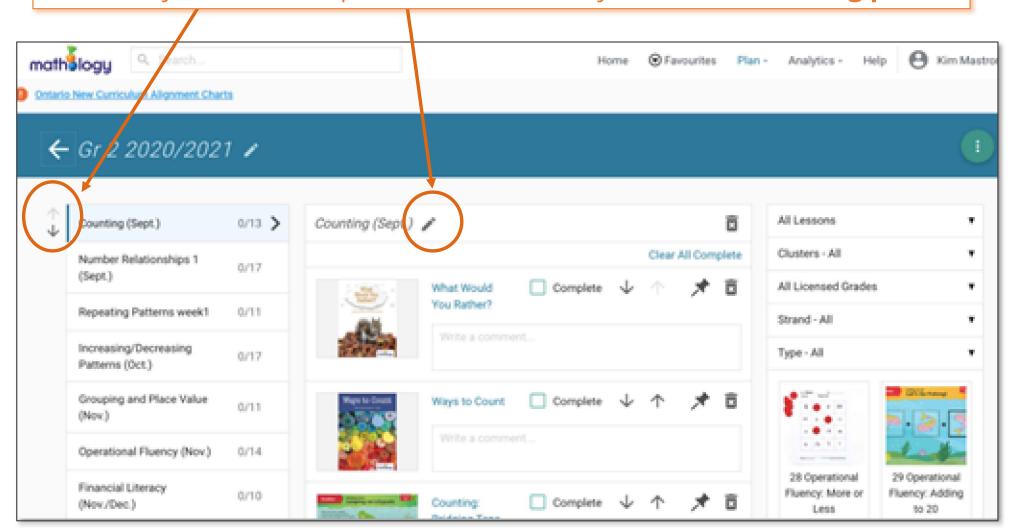
6. To move clusters earlier or later in the year, click the **left arrow**.
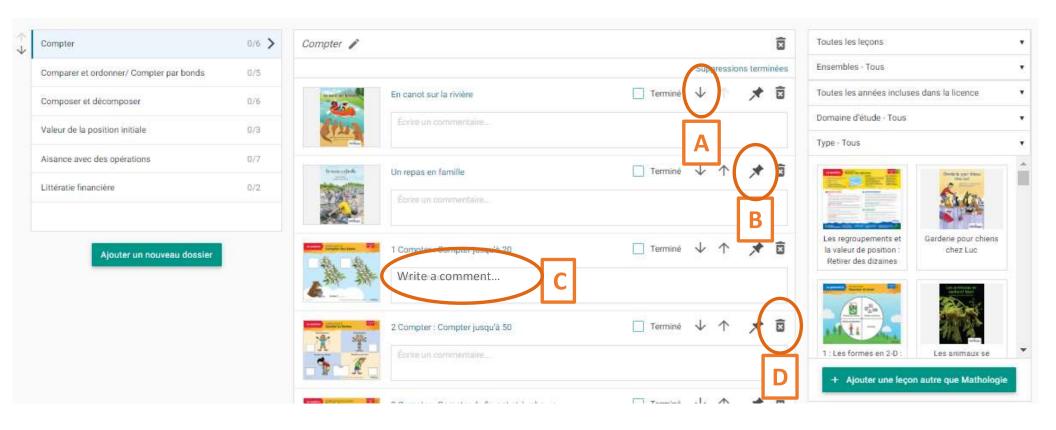7. To edit your cluster topic names or time in year, click the **editing pencil**.

Within a cluster you can

(A) Change the order of the lessons

(B) Pin the lesson to your home page

(C) Make your own notes

(D) Delete a lesson

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Within lessons you can

(A) Change the order of the lessons
(B) Pin the lesson to your home page

(C) Make your own notes
(D) Delete a lesson