1. From the Home screen, click your name in the top right corner.
2. Select **Student Management** from the drop-down list.
3. Click on **New Class**.

4. Name your Class, then click **Submit**.
5. Click **This is my current class.**

6. Enter each student's name and grade, and then clicking the **+ student icon** each time to enter the next student.
7. Once all students are added, you can track observations in lesson assessments, class and individual analytics.
8. Drag and drop each student’s name to the box that matches the behaviours and strategies they used.